



# PennState

## **OFFICE OF THE EXECUTIVE VICE PRESIDENT AND PROVOST Information for Administrative Fellow Applicants for 2019-2020**

Led by Dr. Nicholas P. Jones, the Office of the Executive Vice President and Provost (*provost.psu.edu*) is responsible for Penn State's academic units across all University colleges, schools, and campuses. The office also oversees major academic support units, including Undergraduate Education, University Libraries, Information Technology Services, Educational Equity, Affirmative Action, Global Programs, Online Education, and Faculty Affairs.

The Office of the Executive Vice President and Provost is routinely involved with academic affairs, teaching and learning, strategic planning and institutional assessment, enrollment management, resource allocation, international programs, information technology services, educational equity, outreach and online education, facilities planning, and other functions at all Penn State campuses. Priorities include assessing academic programs, encouraging greater engagement in teaching and learning processes, increasing multidisciplinary collaborations, building and sustaining links between research and teaching, fostering diversity and inclusion, and increasing interactions among representatives of campuses and colleges.

As Penn State's Executive Vice President and Provost, Dr. Jones is the University's chief academic officer and acts as chief executive officer in the absence of President Eric J. Barron. To establish and maintain academic priorities and allocate funds to move them forward, Provost Jones works closely with President Barron and other University leaders, including vice presidents, vice provosts of major functional areas, the deans of academic colleges and other units, academic staff, the University Faculty Senate, and various committees. He also leads Penn State's strategic planning efforts and regularly reviews the University's mission, vision, core values, and priorities.

Provost Jones works closely with the University Board of Trustees and its Committee on Governance and Long-Range Planning and Committee on Academic Affairs and Student Life. He also engages with members of several external advisory groups and organizations, including the Big Ten Academic Alliance and the Association of American Universities.

An Administrative Fellow in the Office of the Executive Vice President and Provost will have opportunities to work on projects related to many facets of higher education, including academic leadership, research excellence, strategic planning, diversity and inclusion, and the effects of technology on contemporary teaching and learning. The Fellow also will engage regularly with Provost Jones throughout the academic year.